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ABSTRACT

This pamphlet is a profile of Westchester Community College's (WCC's) trends and statistics for 1998-1999. This Pocket Profile contains the following: (1) background information, which includes summaries on location, enrollment, and tuition; mission; accreditation; and organization and governance; (2) information on WCC's academic and student facilities; (3) a brief discussion about WCC faculty, which also reports on student satisfaction with overall quality of instruction and overall experience at WCC; (4) information about WCC finances, which includes summaries on its revenues and expenditures; (4) credit students, examining student composition and charting fall 1997-1998 credit headcount by full- and part-time enrollments; (5) minorities, including a percentage breakdown of students as White, foreign/uncoded, Native American, Asian, Hispanic, and Black; (6) WCC graduates, which reports the results of an annual graduates' survey to determine the activities of WCC graduates; and (7) programs of study at WCC, including associate degrees; certificates; continuing education/community service; Mainstream, the retirement institute; Professional Development Center; and Educational Opportunity Center. This pamphlet contains listings of leadership members for the State University of New York, Westchester County, and Board of Legislators. It also contains a list of WCC members, including the Board of Trustees, College Foundation Officers, and College Administrators. (VWC)

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POCKET PROFILE

TRENDS & STATISTICS 1998-1999

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WCC SUNY/WESTCHESTER COMMUNITY COLLEGE

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■ Westchester Community College

Westchester Community College is one of 30 community colleges affiliated with the State University New York (SUNY). It is counted among the largest colleges in the system, ranking sixth in total credit student enrollments.

Located on a 218-acre campus in the center of Westchester County, the College enrolled 10,603 credit students in Fall 1998 and an additional 11,757 non-credit students. The most recent graduating class (May 1998) boasted 1,040 students in 54 programs.

Tuition in Fall 1998 is still very affordable compared to other options: $1,175 per semester full-time and $98 per credit part-time.

Tuition costs for non-residents of New York State are $2,937.50 per semester, full time, and $245.00 per credit, part time.

■ Mission

The mission of Westchester Community College is to provide high quality, low-cost education to meet the career, transfer, remedial, avocational and recreational needs of the Westchester community. The College is:

- accessible
- adaptable to community needs
- dedicated to lifelong learning
- sensitive to the needs of our diverse population

■ Accreditation

Westchester Community College is fully accredited by the Middle States Association of Colleges and Secondary Schools, which accredits institutions in the States of New York, New Jersey, Pennsylvania, Delaware, Maryland, and the District of Columbia, the Commonwealth of Puerto Rico, the Canal Zone, and the Virgin Islands.

The University of the State of New York (the Board of Regents) authorizes the College to award two-year Associate Degrees in Arts, Science, and Applied Science, as well as a number of one-year certificates in various program areas.

■ Governance and Organization

A ten-person Board of Trustees governs the College. Five are appointed by the County Board of Legislators, four by the Governor of the State; all serve nine-year terms. The student body elects a student member for a one-year term. Officers are elected by the Board of Trustees annually. A list of appointed members appears on the inside jacket of this booklet.

The President of the College is appointed by the Board of Trustees and is responsible for the implementation of its directives and for keeping the Board informed on all College matters. Since the College is under County sponsorship, the President is in close communication with the County Executive and the County Board of Legislators.

Cabinet: The President is advised by his Cabinet, which includes the three Vice Presidents/Deans, the Assistant Dean of Evening Services, the Director of Information Systems, the Associate Dean of the Division of Continuing Education, the Associate Dean and Director of the Educational Opportunity Center, and the Director of the Foundation for Westchester Community College.

Administrative Council: An Administrative Council, which meets bi-monthly, has an advisory input into Presidential decisions. It includes the Cabinet, the Presiding Officer of the Faculty Senate, the President of the Faculty Union, and the representatives of the Student Senate and Student Forum.

The Faculty Senate: A self-governing body, the Faculty Senate is composed of faculty, administrators, and two students. The Senate is charged with the responsibility in the Union contract of expressing the faculty's position to the President in the form of recommendations on professional appointments, reappointments, tenure, sabbaticals, and such other professional matters as educational policy, curriculum, student activities, and scholastic standards. It is vested with this authority by the terms of the Union contract.

Faculty Union: In 1973, a separate local unit of the AFL-CIO (WCCFT) became the faculty's bargaining agent. On the basis of certification issued by the Westchester County Employment Relations Board, the County and the College recognize the WCCFT as the exclusive representative of all full-time and regular part-time professional employees, including adjunct professional employees who are employed by the College.

CSEA: The staff of Westchester Community College are members of a bargaining unit of civil service employees (CSEA) which is different from faculty and administrators and which results in different working conditions and schedules. Negotiations governing this group are conducted with the County of Westchester.

■ Facilities

In addition to 13 buildings on a beautiful 218-acre campus, student facilities include a 400-seat theater, a collegiate-size pool, tennis courts, athletic fields, a 48-station auto-tutorial center, art and dance studios, 18 science laboratories, approximately 1,200 PC stations, special laboratories in computer-assisted drafting/design and robotics, an Accounting/Office Technologies Lab with computers, a simulated business environment Management Training lab, a commercially-equipped kitchen/laboratory, and an automotive maintenance and repair shop.

The Harold S. Drimmer Learning Resource Center was the first academic library in the county to have a fully automated catalog and circulation system. Plans are currently in progress to double its size by 2001.

Child care is provided in the recently completed Virginia Marx Children's Center for children of students, faculty and the Westchester community.

The Career and Transfer Center provides job placement counseling services for students and alumni, as well as services to facilitate the transfer of WCC students to four-year colleges.

■ Faculty

Westchester Community College is particularly noted for the high quality of teaching provided by its faculty.

Since the inception of the Chancellor's Award in 1973, seventy-four WCC faculty and professional staff have received this highly prized award for excellence in teaching, professional services, and librarianship.

In the annual Study of the Graduates, a survey of WCC graduates conducted each year since 1979, a very substantial percentage of the alumni have consistently expressed great satisfaction or satisfaction with the Overall Quality of Instruction (89% in 1997), and their Overall Experience at WCC (95% in 1997).

As of Fall 1998, 91.3% of the 162 full-time teaching faculty have doctorate or master's degrees.

■ Finances

Revenues: The College 1998-1999 total operating budget (including restricted funds such as federal and state grants) was $71,374,449.

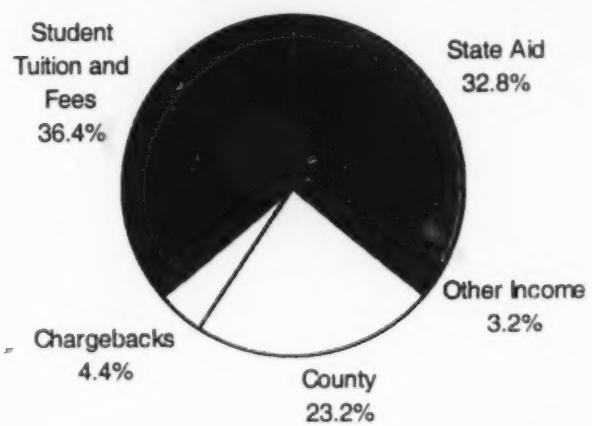
Revenues are derived from three major sources: the State government, the local sponsor (Westchester county government), and tuition paid by students. Reductions in state reimbursements over the last few years have brought the State's share of college revenues to one-third (32.8%) of the unrestricted operating budget, as shown in Table I. At the same time, the County government has maintained its contribution at approximately the

same dollar amount, lowering the percentage of revenues it contributes to less than one-fourth (23.2%). To offset the difference, tuition and fees have been increased from an in-state student tuition of $775 per semester in 1991-1992 to $1,175 per semester in 1998-1999.

Table I: Revenues by Source, 1998 - 1999

REVENUES	N	%
State Aid	$19,597,500	32.8%
Student Tuition & Fees	$21,767,390	36.4%
Chargebacks 2,648,000	$4.4%	
County Contributions	$13,845,300	23.2%
Other Income	$1,919,080	3.2%
Total Operating Budget (unrestricted)	**$59,777,270**	**83.8%**
Federal & State Grants (Restricted)	$11,597,179	16.2%
TOTAL BUDGET	**$71,374,449**	

Revenues (unrestricted) 1998-1999



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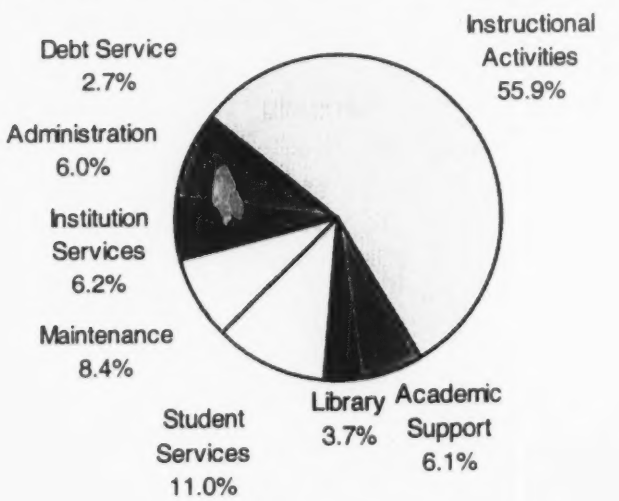
Expenditures: In 1998-1999 the percentage of revenues spent on Instructional Activities of the unrestricted operating budget was 55.9%, as shown in Table II. Student Services accounted for over one-tenth of the budget (11.0%). Administrative Services comprised six percent (6.0%).

Table II: Expenditure by Catagory, 1998 - 1999

EXPENDITURES	N	%
Administration	$3,592,072	6.0%
Institution Services	$3,692,957	6.2%
Maintenance	$5,032,170	8.4%
Student Services	$6,557,378	11.0%
Library	$2,195,336	3.7%
Academic Support	$3,642,014	6.1%
Instructional Activities	$33,394,776	55.9%
Public Service	$53,567	0.1%
Debt Services/ Cash to Capital	$1,617,000	2.7%
Total Operating Budget (unrestricted)	**$59,777,270**	**83.8%**
Federal & State Grants (Restricted)	$11,597,179	16.2%
TOTAL BUDGET	**$71,374,449**	

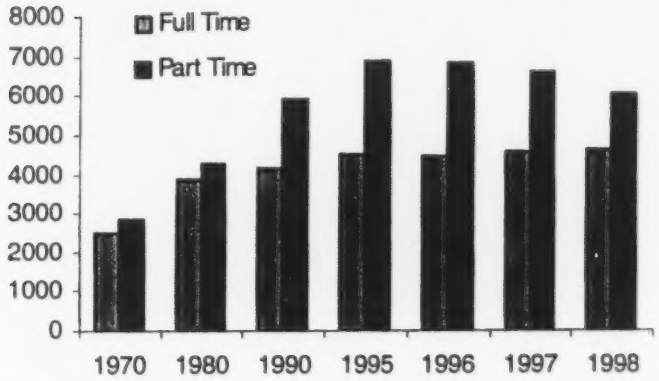
Expenditures (unrestricted) 1998-1999



Student Composition: The Fall 1998 credit student headcount was 10,603. Approximately 43% attended full-time. The higher percentage of part-time students is largely attributable to the increased number of older students, particularly women, returning to further their education and enter the labor force. Fifty-six percent of the student body was female.

The tremendous growth in students over the last ten years accompanied by a decrease in full-time faculty and student services personnel continues to place a tremendous burden on the employees, especially those in student services. Student counselors, admissions counselors, financial aid advisors, librarians, and the Registrar's office have particularly felt the burden.

Credit Headcount: Fall 1970 - 1998



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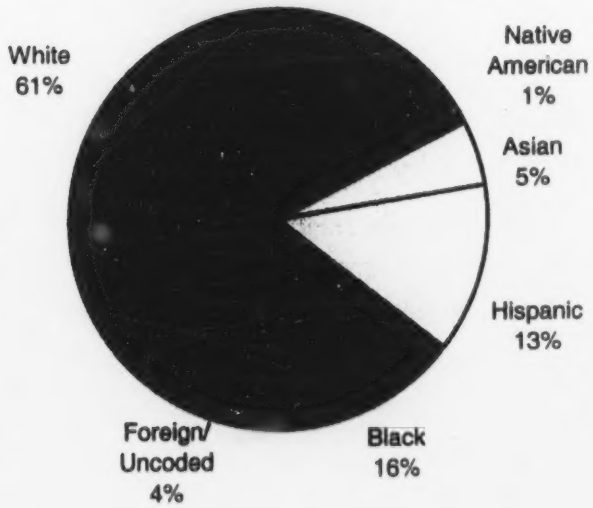
■ Minorities

More than one-third (34%) of the students are from minority backgrounds (16% Black, 13% Hispanic, and 5% Asian/Pacific), meeting or exceeding the percentages in the population at large in Westchester County.

Minorities: Fall 1998



■ WCC Graduates

A survey is conducted each year to determine the activities of our graduates. The respondents of the 1997 survey of 970 graduates revealed:

- 58.8% transferred to other colleges and universities
- 72.7% transferred as full-time students
- 70.5% were employed after six months
- 70 companies in Westchester employed 1997 WCC graduates
- 25 additional companies in New York, but outside Westchester, employed WCC grads
- $29,955 was the mean salary for full-time jobs

■ Programs of Study

WCC offers 39 programs leading to an associate degree and 17 certificate programs. Many of these programs prepare students to transfer with full credit to four-year colleges and universities. Others enable students to find jobs in their field immediately upon graduation. Approximately 70% of WCC courses are taught by full-time faculty.

■ The Associate Degrees

The Associate in Arts Degree (A.A.) is awarded to candidates who successfully complete a major which parallels the first two years of liberal arts and sciences in accredited four-year institutions. The three A.A. programs are:

- Liberal Arts-Humanities
- Liberal Arts-Social Science
- Communications and Media Arts

The Associate in Science Degree (A.S.) is awarded to candidates who successfully complete a professionally-oriented curriculum which parallels the first two years of a four-year college or university. At WCC there are eight A.S. programs:

- Accounting
- Business Administration
- Computer Science
- Engineering Science
- Foods and Nutrition
- Individual Studies
- International Business
- Liberal Arts/Mathematics and Science

Graduates with an Associate of Arts or an Associate of Science degree are prepared for ready transfer to four-year colleges and universities.

The Associate in Applied Science Degree (A.A.S.) is awarded to candidates who successfully complete a program combining specific career preparation with a firm foundation of course work in the liberal arts and sciences. WCC offers A.A.S. career curricula in:

- Apprentice Training-Automotive
- Business Administration
- Chemical Dependency Counseling
- Civil Technology
- Computer Information Systems
- Criminal Justice (Corrections or Police)
- Dietetic Technician (Nutrition Care)
- Early Childhood
- Electrical Technology
- Emergency Medical Technology-Paramedic
- Human Services
- Legal Secretarial
- Marketing
- Mechanical Technology
- Medical Laboratory Technology
- Nursing
- Paralegal
- Performing Arts
- Radiologic Technology
- Respiratory Care
- Restaurant Management
- Retail Business Management
- Telecommunications Technology-NYNEX
- Travel and Tourism
- Visual Arts
- Word Processing/Office Automation

■ Certificates

WCC's 17 certificate programs prepare students for immediate employment in a variety of skilled occupations. The College currently offers one-year certificate programs in:

- Accounting-Clerk
- Applied Art
- Chemical Dependency Counseling
- Computer Art
- Drafting
- Early Childhood
- Electronics
- EMT-Paramedic
- Human Services-Technician
- Machinist
- Office Technologies-Medical
- Paralegal
- Phlebotomy
- Practical Nursing-Adult
- Tool and Die Making
- Travel and Tourism
- Word Processing

■ Continuing Education/ Community Service

The Division of Continuing Education works with all divisions and departments of the College to provide non-traditional programs for the community through varied delivery systems. Educational opportunities are available seven days a week, all around the county, including:

- more than 200 non-credit courses which fill career and leisure-related educational needs
- extension sites for credit courses in Mahopac, Peekskill, Portchester, Shrub Oak, Mt. Vernon, New Rochelle, and Yonkers, with on-site registration at all sites

- video cassette courses which provide lecture material for students either in their own homes or in the WCC library; course work (papers) and exams are assessed by WCC faculty
- teleconferences for business and community groups through the WCC satellite dish
- Saturday, weekend, and evening English as a Second Language classes which provide intensive instruction of practical English conversation, "coping" skills, and job-related vocabulary for the county's growing population of working immigrants
- courses for teachers on sabbatical
- distance learning via modem using SUNY Learning Network
- driver education, including programs for youths who have completed their 16th birthday, for driver improvement, and for drivers convicted of alcohol-driving infractions

■ Mainstream, The Retirement Institute

Mainstream brings innovative educational programming and career change options to mature adults. Responding to a board range of older adult learning needs, Mainstream develops and presents challenging courses, workshops, conferences, and special events on WCC's Valhalla campus and at community locations. Course topics include: job readiness, enrichment, travel, and personal growth. These low-cost, non-credit courses are taught by WCC faculty and are tailored in content and length to meet different instructional needs.

■ Professional Development Center

Since 1994, the Professional Development Center (PDC) has helped area businesses by providing customized training for management and staff. Credit and non-credit courses are offered, both live and via modem, in computers, supervisory skills, administrative secretarial skills, word processing, office skills, safety and technology, entrepreneurship, and health care. Training programs are customized for each corporation or public service agency and can be offered on-site or on the WCC campus. The PDC has established on-site associate degree programs at corporate locations such as NYNEX, the New York Power Authority, and Consolidated Edison. When given on campus, courses utilize WCC's up-to-date computer facilities, including personal computer and computer-assisted design and drafting (CADD) labs.

■ Educational Opportunity Center

The EOC, located in Yonkers, provides free remedial, academic and vocational education to disadvantaged adults (16 years and above). Any low-income resident of New York State who meets the economic and educational guidelines set forth by the State University may be admitted. Students may study Contemporary Office Skills, Certified Nurses' Aid, Home Health Aide, Emergency Medical Technician, or Cable T.V. installation. To meet the basic skills needs of many applicants, the EOC also schedules Basic Skills Courses for those who read below 7th grade level, High School Equivalency (GED), several levels of English as a Second Language, and a College Preparatory Program.

■ Westchester Community College

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WCC SUNY/WESTCHESTER COMMUNITY COLLEGE

College Administrators

HANKIN, Joseph N. • *President*	785-6708 • (FAX 785-6780)
ALLEN, Jeanne • *Director, Multi-Cultural Programs*	785-6237
ANDERSON, Bridgette • *Supt., Buildings & Grounds*	785-6980
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BOYAR, Fred • Vice President and Dean of Administrative Ser.	785-6845
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CONTINO-PHILLIPS, Shirley • *Director, External Affairs Exec. Dir., WCC Foundation*	785-6670
COOPER, Rose • *Assistant Dean, Evening Services*	785-6977
DUGAN, Kathleen • *Coordinator, Student Health*	785-6610
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WISELL, Tere • *Director, Admissions*	785-6744
ZUCKER, Susan • *Director, Children's Center*	785-6644

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